

THE ART OF PRESIDING

Some people hate presiding because they dislike speaking in public, don't know the rules, can't speak parliamentary language, and aren't quite sure how to handle a motion.

We'll teach you:

How 10 minutes of prep can save hours of meeting time

How to handle motions and voting

Hints for running a hostile meeting

How to facilitate instead of dictate



The Charlotte County Parliamentarians Unit will conduct a series of classes on Parliamentary Procedure based on "Roberts Rules of Order"

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Thursdays, 2017

March 2, March 16, March 23, March 30, and April 6

9:00a.m. to 11:30a.m.

Place: Fraternal Order of Police Hall

23300 Harper Avenue

Charlotte Harbor, FL (East of US 41 Northbound)

Cost: Course material - \$30.00

This class is open to all members of any type organization, not just presidents, officers and chairs.

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